



1/23/12 (3)  
**EXTRA INFORMATION**

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## Alcohol Service Policy

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Not Your Average Joe's is committed to responsible alcohol service. Bartenders and servers are responsible for who they serve and must always be cautious.

It is illegal to serve alcohol to a person under the age of 21, to serve a guest who is or appears to be intoxicated, or to allow a person to become intoxicated on the premises. Anyone who appears to be under 35 years old must be asked for identification before they are served alcohol; serving a guest that is under 21 and/or failure to check the ID of a person that appears to be under age 35 will result in immediate termination. Before serving alcohol to any guest, the server/bartender must adequately determine, through conversation and/or observation, that the person is not intoxicated. Always notify a manager if you suspect a guest is intoxicated. Serving an intoxicated guest or serving a guest to the point of intoxication is grounds for immediate termination as well.

Acceptable forms of ID vary slightly from state to state, but in general, are valid and genuine:

- State-issued driver's license
- State-issued ID card
- Passport
- Military ID

An ID checking guide is kept behind every bar and must be used to verify out-of-state IDs and IDs that are suspected to be fraudulent. Always notify a manager if you are unsure whether an ID is valid and/or genuine.

Employee's Name: \_\_\_\_\_

Employee's Signature: \_\_\_\_\_

Manager's Name: \_\_\_\_\_

Date: \_\_\_\_\_